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Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
(www.mole.gov.bd)

No:40.00.0000.011.25.017.17(Part-1)- 763

Date: 29/11/1424
13/03/2018

To : Chief Accounts Officer
Ministry of Labour & Employment
CGA Office Bhaban
Segunbagicha, Dhaka.

Subject: Participation in "Specialists Programme-3" to be held in Singapore from 08-04-2018 to 28-04-2018.

The undersigned is directed to convey the sanction of the following participants from Ministry of Labour and Employment, Department of Inspection for Factories and Establishments, Department of Labour, National Skills Development Council (NSDC), Bangladesh Knitwear Manufacturers Association (BKMEA) and Labour Organization to participate in "Specialists Programme-3" to be held in Singapore from 08-04-2018 to 28-04-2018.

Sl. No	Name & Designation	Position
1.	Mrs. Hamida Chowdhury, Joint Secretary, Ministry of Labour and Employment, Dhaka	Team Leader
2.	Mr. Md. Ariful Islam, Programmer, Ministry of Labour and Employment, Dhaka.	Member
3.	Mr. Mohammad Mahbulul Hasan, Deputy Inspector General, Office of the Deputy Inspector General, Kishoregonj.	Member
4.	Mr. Shafiqul Islam, Assistant Inspector General(General), Office of the Deputy Inspector General, Munshigonj.	Member
5.	Mrs. Nazmun Nahar, Assistant Inspector General(Health), Department of Inspection for Factories and Establishment, Dhaka.	Member
6.	Mrs. Proгна Laboni Jui, Labour Inspector (Health), Office of the Deputy Inspector General, Dinajpur.	Member
7.	Mrs. Sabekun Nahar, Labour Inspector (Health), Office of the Deputy Inspector General, Barisal.	Member
8.	Mrs. Sadia Sultana, Labour Inspector (General), Office of the Deputy Inspector General, Kishoregonj.	Member
9.	Mr. Md. Shahed Parvej Talukder, Labour Inspector (General), Office of the Deputy Inspector General, Chittagong.	Member
10.	Mr. Mohammad Zahirul Islam, Labour Inspector (General), Office of the Deputy Inspector General, Comilla.	Member
11.	Mr. Md. Mofaqkharul Alam, Labour Inspector (General), Office of the Deputy Inspector General, Rangpur.	Member
12.	Mr. Md. Abul Bashar, Deputy Director, Regional Labour Office, Dinajpur	Member
13.	Mr. Md. Khurshed Alam, Deputy Director, Regional Labour Office, Bogra.	Member
14.	Mr. Mohammad Sadequzzaman, Deputy Director, Regional Labour Office, Rangpur.	Member
15.	Mr. Kazi Shahidul Islam, Deputy Director, Regional Labour Office, Sylhet.	Member
16.	Dr. Rajib Kumar Chowdhury, Sr. Medical Officer, Labour Welfare Centre, Chittagong.	Member
17.	Mr. Mohammad Shafiqul Islam, Audio Visual Officer, IRI, Tongi, Gazipur.	Member
18.	Mrs. Rumana Akther, Deputy Director, IRI, Chittagong	Member
19.	Mrs. Shuvra Roy, Deputy Director (Finance), National Skills Development Council (NSDC) Secretariat, Dhaka.	Member
20.	Mr. Mar-A-Nul Islam, Assistant Joint Secretary, Bangladesh Knitwear Manufacturers & Exporters Association (BKMEA).	Member
21.	Mrs. Kazi Rahima Akter, Organizing Secretary, Women Workers League. 19, Bangabandhu Avenue. Dhaka.	Member

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2. The terms and conditions of this sanction are mentioned below :
- The visit will commence on 08 April 2018 or from the date of departure;
 - The period including transit will be treated as on duty;
 - They will draw their usual pay and allowances from Bangladesh in local currency;
 - They will leave Singapore for Dhaka on 28 April 2018 or on any date nearby;
 - Accommodation and training related cost of all the participants will be borne by Tomaesk Foundation International in Singapore. Round air-ticket and daily allowances will be borne by their respective organizations.
 - All delegates will get daily allowance of \$60 dollars and round air ticket fare (economy class) from their regular budget of 2017-2018 financial year of their respective organizations. Daily allowance of \$60 dollars and round air ticket fare (economy class) of Labour Leader will be borne from the regular budget of 2017-2018 financial year of Ministry of Labour and Employment.
3. This order is issued with the approval of the competent authority.

sdf/
(Shaheen Akhter)
Deputy Secretary (Admin.)
Phone: 9514073
E-mail dsadmin@mole.gov.bd

No.40.00.0000.011.25.017.17 (Part-1)-763

29/11/1424
Date:-----
13/03/2018

Copy for kind information and necessary action to (Not according to seniority):

- Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Mrs. Hamida Chowdhury, Joint Secretary, Ministry of Labour and Employment, Dhaka
- PS to Hon'ble State Minister (Deputy Secretary), Ministry of Labour and Employment.
- PS to Secretary (Deputy Secretary), Ministry of Labour and Employment, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka
- Mr. Md. Ariful Islam, Programmer, Ministry of Labour and Employment, Dhaka
- Mr. Anthony Woon, Director, Programmes & Services Group, Nanyang Polytechnic International, Singapore.
- Mr. Mohammad Mahbubul Hasan, Deputy Inspector General, Office of the Deputy Inspector General, Keshorgonj
- Mr. Shafiqul Islam, Assistant Inspector General (General), Office of the Deputy Inspector General, Munshigonj.
- Mrs. Nazmun Nahar, Assistant Inspector General (Health), Department of Inspection for Factories and Establishment, Dhaka.
- Mrs. Proгна Laboni Jui, Labour Inspector (Health), Office of the Deputy Inspector General, Dinajpur.
- Mrs. Sabekun Nahar, Labour Inspector (Health), Office of the Deputy Inspector General, Barisal.
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- Mr. Md. Shahed Parvej Talukder, Labour Inspector (General), Office of the Deputy Inspector General, Chittagong.

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16. Mr. Mohammad Zahirul Islam, Labour Inspector (General), Office of the Deputy Inspector General, Comilla.
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25. Mrs. Shuvra Roy, Deputy Director (Finance), National Skills Development Council (NSDC) Secretariat, Dhaka.
26. Mr. Mar-A-Nul Islam, Assistant Joint Secretary, Bangladesh Knitwear Manufacturers & Exporters Association (BKMEA).
27. Mrs. Kazi Rahima Akter, Organizing Secretary, Women Workers League. 19, Bangabandhu Avenue. Dhaka.
28. Programmer please upload www.mole.gov.bd
29. Accounts Officer, Ministry of Labour and Employment, Dhaka.
30. P.O to Additional Secretary, Ministry of Labour & Employment, Dhaka.
31. P.O to Joint Secretary (Admin), Ministry of Labour & Employment, Dhaka.
32. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
33. PA to Chief Executive Officer, NSDC Secretariat, Dhaka.
34. PA to Inspector General, Department of Inspection for Factories and Establishments, Dhaka.
35. PA to Director General, Department of Labour, Dhaka.
36. PA to President, Bangladesh Knitwear Manufacturers & Exporters Association (BKMEA).
37. Office copy

8/9/18.3.18
(Shaheen Akhter)
Deputy Secretary (Admin.)